



**Commercial Vendor/Concessionaire
Space Rental Application
Tulsa State Fair
September 28 - October 8, 2017**

PLEASE PRINT:

Business Name: _____

Business Name at Fair (if different): _____

Street Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Cell Phone: _____

Web Address: _____

Email Address: _____

Lease Agreement Will Be Signed by: _____

Name of Manager On-Site during Fair: _____

Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Cell Phone: _____

Have You or Your Firm Ever Participated in the Tulsa State Fair? Yes No Last Year Participated: _____

Have You or Your Firm Ever Participated in a Fair or Trade Show? Yes No

Fair/Trade Show 1

Show Name: _____

Show Address: _____

Show City: _____ State: _____ Zip: _____

Show Contact: _____ Show Phone: _____

Fair/Trade Show 2

Show Name: _____

Show Address: _____

Show City: _____ State: _____ Zip: _____

Show Contact: _____ Show Phone: _____

Insurance and Workers Compensation Requirements

Each vendor must provide the State of Oklahoma with proof of general liability insurance of no less than \$1,000,000. Food concessionaires, rides, games and exotic animals will require additional coverage. Each vendor who hires employees must provide a copy of workers compensation insurance. If no employees are hired an exemption form must be signed and on file with the Tulsa State Fair, Independent Contractor forms are available if applicable. These forms are available on the website if space is awarded. **Insurance Is Not Required At Time Of Application.**

If you wish to use a microphone or any other sound equipment (TV/VCR/DVD, radio etc.) in your space, please explain.

Will samples be handed out? Yes No

If you answered yes, please list product sample: _____

Will a drawing for merchandise or service be offered? Yes No

If you answered yes, please list product or service: _____

NOTE: Prior Approval is required for all samples and drawings. Any person handing out food or nutritional samples must adhere to the guidelines of the Tulsa City-County Health Department.

Merchandise Items/Services/Food Menu

All merchandise items or services to be offered, sold, demonstrated or exhibited in your space must be listed on this application. Space is offered and assigned on the basis of this list. Once a lease agreement is issued for the 2017 Tulsa State Fair, items in your space that have not been authorized on your lease agreement are subject to removal at the discretion of Fair Officials. Gifts, novelties and souvenir items must be individually and specifically listed. Please list all merchandise and service(s) you will be selling. Concessionaires please list all food and beverage including prices.

Placement

Commercial Building Independent Midway

Booth Size Requested

First Choice: _____ Second Choice: _____

Concessionaires

What will you require? Gas Electric Propane

How many people will be manning your booth from open to close per day? _____

Example: 3 shifts of 2 people per day = 6 people per day

THIS IS NOT A LEASE AGREEMENT:

This application does not imply or guarantee that space will be offered to you. The Tulsa State Fair reserves the right to assign space in accordance with other exhibitors and products currently booked. The Tulsa State Fair strives to maintain a balanced variety of products and services.

Leased space includes only the areas stipulated on the lease agreement if awarded.

Should space be awarded, the information rendered in this application form is true and accurate, to the best of my knowledge.

Signature of Applicant Date: _____

Please send application to Marilyn Herman via email, mherman@exposquare.com, or fax, 1 (918) 518-7620.

Marilyn Herman
Commercial Space Sales Supervisor
Tulsa State Fair
4145 E 21st St
Tulsa, OK 74114
(918) 744.1113, ext. 2100